

Reminders

Always remember you are a guest while you are working in someone else's Local. Your conduct will not only reflect upon you, but also your entire Home Local. If layoffs are imminent, be ready to move on and go elsewhere. Do not make the Hall tell you it's time to go. There should NEVER be a Local hand laid off while a traveler is on the job. Don't be so proud you think this custom applies to everyone else but you, it definitely applies to you too.

Keep your current Dues Receipt with you at all times while working. Do not be offended if you get carded. Take heart in the fact that someone is looking out for IBEW jobs and checking tickets.

We recommend a ticket check every quarter, at every show-up location. Follow all safety rules, such as, 2 qualified men in the primary at all times while working in Local 9. They are for your protection. Always remove yourself from other out of work books if you take a call and notify the Hall when you drag up or get laid off.

8 Hrs work for 8 Hrs pay. Leave your cell phones in the truck!

Stay Safe, Good Luck!



Local Union No. 9, IBEW
7840 Graphics Dr, Suite 100
Tinley Park, IL 60477
(708) 449-9000
Fax: (708) 449-9001
www.ibew9.org
mail @ibew9.org

Local 9 Fringe Benefit Office
(708) 449-9004
www.myfundoffice.com

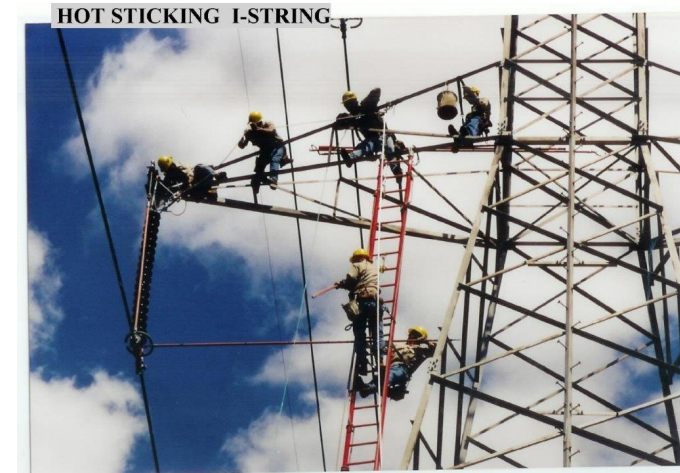


IBEW
...the *right* choice

This document was created and printed by IBEW members

IBEW Local # 9 “Rules of the Road”

**Travelers Guide to working out
of jurisdiction**



William W. Niesman
Business Manager

Why Travel?

There are many reasons why an IBEW Member may wish to travel out of jurisdiction to work. Some people want to work more hours than are available at home. Others want to work on different projects. Whatever the reason, this guide can help prepare you and let you know what may be expected.

Book Signing Procedures

You will need to sign the appropriate “Out Of Work” book. (Note, it’s not called the “find a better job” book.) You will need a current dues receipt. If you are employed, you may not sign “Out of Work “ books. Some Halls let you sign over the phone or via fax. Linemen will sign Book 2 at Outside jurisdiction Locals. Linemen will sign Book 3 at Inside Locals. You may need a “Letter of Introduction” from your Home Local. Call the Local you want to travel to and ask before you go.

Have letters sent before you get to the Hall. L.U.9 does not require one. If signing in person be clear and honest of your capabilities. Do not misrepresent yourself or your Local. Some Halls require you to be On-site to take a call. Call first to find out.



Referrals

Be sure to understand what is expected after you sign the book, and your number is called. Some Halls (such as Local 9) have you go to Orientation before picking up referrals. NEVER go to a job without a referral unless you have personally talked to the Hall to clear it. Do not trust that the contractor or GF has called for you. Ask if a CBA and rate sheet are available when clearing out.

New Hire/Orientation

There are a few things you will need everywhere you go. First and foremost is to be on time! Also;

- * Drivers License
- * 2nd form of ID (SS Card, Passport)
- * 3 Yrs. Work History, including names, addresses, phone numbers and start and end dates of employment.
- * Current dues receipt

Certifications

Some things are required.... Call first and ask, as it varies from place to place. You may need.....

- *Class “A” CDL w/ Med Card
- *CPR/First Aid
- *OSHA 10 ET&D card
- *”Code of Excellence” training
- *Flaggers card
- *Crane Certification

Again.... Call first, you will be upset if you travel 1000 miles and don’t have what is required when you get there.

ERTS/ Reciprocity

It is very important to know that your benefits are making it back home into your designated funds. Any IBEW Hall can register you in ERTS, as long as you know the name of your destination fund. ERTS (Electronic Reciprocal Transfer System) is an IBEW program that automatically sends your benefits back to your Home Funds no matter where you work.

Many Locals contribute smaller amounts to the pension in return for higher wages on the check. Ask! Local 9 has 2 retirement funds.

Defined Benefit: The contractor pays an amount equal to 12.93% of your gross wages into this fund if you are a participant. If you travel and have money reciprocated back to Local 9, the first 12.93% of your reciprocating benefits will go to this Fund. The rest will go to our Defined Contribution.

Defined Contribution: The contractor pays 17.81% of your gross wages into this while in Local 9. If you are not a Local 9 member or participant in Local 9s Funds, and are working here, **the entire combined 30.74% will reciprocate to your Home Funds**, to be distributed as your Home Local rules dictate.

